

**TATA MEMORIAL HOSPITAL
TATA MEMORIAL CENTRE
DR ERNEST BORGES MARG
PAREL, MUMBAI 400 012
Tel : 022-24177000 extn 4642
Fax : 022-24136777
Email : purchase@tmc.gov.in**

Tender Documents

1. Notice for invitation of Tender
2. Instructions to the Supplier.
3. Tender Form - Application
4. Schedule of Specification of the item tendered and Compliance report on the prescribed form and on CD.
5. Conditions of the tender (General as well as Special)
6. Valid Letter of authority from the Principal to the Indian agent duly signed, executed and stamped
7. Undertaking for installation, commissioning and providing training to the nominated staff and replacement of spare parts / consumables and supply thereof during the warranty as well as maintenance contract period.
8. Disclosure of existing customers to whom supply of equipment / service made available in India.
9. Commercial Offer form – Price Bid form.

For TATA MEMORIAL HOSPITAL

Instructions to Suppliers

Suppliers are requested to take note of the following instructions while filling the Tender form for submission of Technical and Commercial offer :

1. **The tenderer should furnish the full contact details such as recent phone nos., mobile nos., email id, mailing address, office address which will be in operation for a period of two years. TMC will send all communication preferably by e-mail. Non receipt of communication will not be our responsibility. So tenderer must ensure correct and operational email ID and fax Nos. If any changes in contact details then ensure to submit to TMC.**
2. The bidder should be having a legal entity either of individual/partners or a body corporate which may sue or may be sued.
3. The bidder should be competent enough to deal with the business of the tendered item technically and financially and should have adequate man-power having prescribed qualification (Skilled & Technical) required for managing the business.
4. The bidder should have necessary license under the prevailing laws of the land and competent to undertake import and export process of goods and services.
5. The bidder should have tax payment capability by producing 3 years Assessment Clearance Certificate as and when asked for in addition to PAN and TAN No.
6. The bidder should provide Service tax No. and License No. as may be required for manufacturing of item and/or import from foreign origin.
7. Experienced bidder should attach certificate of their past experience in support of their capability in the field of dealing with the item tendered.
8. The successor / heirs in office will be responsible for the liabilities created by the bidder in respect to the item / services offered by bidder.
9. The risk of loss in transit of the goods / services shall be the responsibility of the bidder.
10. The bidder will be solely responsible for the activities if found fraudulent on the part of principal to cheat or swindling the Indian public by way of advance payment or breach of terms and condition of L/C established for import of tendered item.
11. The bidder will be responsible for abiding the international laws including rules relating to package etc. applicable to the item / services offered by the bidder.
12. The bidder will be responsible for ensuring that the international standards before the consignment of the item is dispatched from the godown of manufacturer of foreign origin to deliver into India at the place of the user.
13. The bidder will be responsible for safe transit of the goods under proper goods insurance coverage and under standard conditions.
14. The supplier should have a team comprising of experts of the line for erection, installation, commissioning and maintenance of the equipment/article tendered for use in the public interest.
15. The bidder should inform in advance to the Institute about the requirement for the erection, installation and commissioning indicating the additional amount of charges/expenditure by the bidder. A separate turnkey proposal shall be submitted if the supplier undertakes to modify the existing infrastructure to suit the installation of the proposed equipment. In normal course the letter of intent will include the costs of the equipment and it's installation.
16. The bidder will be responsible for all the consequences legal or administrative with regard to the persons involved in erection, installation, commissioning & maintenance for compensation in case of any damage occurred to them while execution of the work.
17. The bidder will be under obligation to intimate to institute in advance about the assistance to be extended by the institute without involvement of expenditure or at the cost of the bidder in connection with the process of erection installation and commissioning.

18. The bidder is responsible for installation and commissioning of the equipment without damaging infrastructural image/face of our building/installation site. Temporary destruction and re-construction of existing structure in connection with the site preparation and installation of the equipment will be the vendor's responsibility. Charges/expenses involved for the same shall be borne by the supplier. If any damage takes place while the work is in progress, from any cause whatever or if any defect, shrinkage or other faults appear in the work, the bidder shall make good the same at his own cost.
19. **The bidder should obtain clearance from structural consultant before starting the work (wherever applicable).**
20. The installation certificate will have to be issued by the team of the experts and it should be countersigned by the user or **Authorized person** and the date on which such certificate is countersigned by will be **the date from which period of warranty commence.**
21. The bidder should ensure that the technical bid complete in all respect should be sealed in a separate cover and commercial/price Bid should be sealed in separate cover and both the envelopes should be kept and sealed in a suitable size cover which should be superscribed with name of the equipment, tender No. & the EMD receipt number and date.
22. The bidder are also advised to ensure that the Commercial offer and the Technical offer papers are signed by the authorized persons and rubber stamp should be put wherever asked for.
23. The offers should be submitted within the scheduled time limits and delay if any occurred in submission on account of any reason whatsoever shall not be condoned and such delayed offers received late shall be liable for rejection.
24. The bidder or his authorized representative will be entitled to participate in the tender opening process to take note of the proceedings of disclosure.
25. The bidder may contact the following relating to any of the item published in Tender Notice;
 - a. **Dr. Sudeep Gupta, Dy. Director ACTREC at Tel No : 022-24177201 or 24177000 Ext 7201 for technical clarification of equipment.**
 - b. **Dr. P. Bhat, AMS ACTREC at Tel No :022-27405042 or 27405000 Ext 5469 for technical clarification**
 - c. **Purchase Dept at Tel No. : 022-24177000 Ext 7063, 4642 for any other clarification.**
26. **Any change in policy decision made by the TMC management before awarding the contract will be binding on the vendor.**
27. **Conditional & incomplete offers will not be accepted.**
28. The Director, TMH / TMC reserves the right of cancellation, adding, reducing or deferring the purchase without assigning any reason thereof at any stage in the processing of tenders received and no claim in this behalf from any tender in any way shall be entertained/tenable/entitled for compensation in one way or the other. In such case of cancellation the bidder will be refunded with the earnest money deposit without any payment of interest on production of original EMD receipt. The Director, TMC on enquiry will disclose the reasons for rejecting a tender or non issuing a tender document.

Certified that I have read the above instructions carefully and taken note of them.

Signature

Name of authorized person for bidder with seal

**TATA MEMORIAL HOSPITAL
TATA MEMORIAL CENTRE
Dr Ernest Borges Marg
PAREL, MUMBAI 400 012**

TENDER FORM

Application

Ref : Tender No :

Date :

1 Name of the Item / Work	
2. Due Date of the submission of the tender.	
3. Receipt No. for EMD Amount and Date	
4. Name / Title of the Bidder	
5. Full Address (recent)	
	E-Mail (recent)
	Tel. No & Mobile No. (recent)
6. Name of the person authorized to deal / undertake business for and on behalf of the bidder	
	Tel. No & Mobile No. (Recent)
	Fax (Recent)
	E-Mail (Recent)
7. Legal entity of the bidder whether Firm / Society / Company / Other entity	
a. Registration No.	b. Authority with whom registered

c. Licence No. granted by	for
8. Main business of the bidder whether Manufacturer, Business Distributor, Wholesale Dealer, Retail trader or Service Agent	
9. Authorized Area of operation in India	
10. Name of the Principal Organization / Company for and on behalf working in India	
11. Origin of the Principal Organization / Company	
12. Address of the Principal Organization / Company	
	Tel. No. & Mobile No.
	Fax
13. Name & Address of the Bankers of the bidders.	
14. Authority / Delegation / Licence No. & Date granted by the principal to the representative bidder	
15. PAN No.	
TAN No.	
16. Registration No. granted by Central Excise Commissioner for Service tax	

17. CST No. / VAT No. / ST No.	
18. Central Excise License No.	
19. Import / Export Code No.	
License No. for import	
20. No. of manpower employed by the bidder	a. Scientific b. Technical
	c. Administrative d. Finance
21. Support facility equipment No.	
22. Experience of the bidder in dealing with the tendered item. Tenderer must have similar job done in the line of business / experience with 3 to 5 years will be considered	
23. Whether supply of any item / service to TMC in past; if yes indicate the Purchase Order No. & Date	
24. Any other relevant information for submission	

Certified that the above information is correct & true to the best of my knowledge and belief. Nothing has been concealed and fabricated and in case any information is found incorrect. I, the under signatory will be personally responsible.

Signature

Name of authorized person for bidder with seal

Date :

**TATA MEMORIAL HOSPITAL
TATA MEMORIAL CENTRE
DR ERNEST BORGES MARG
PAREL, MUMBAI 400 012**

GENERAL & SPECIAL CONDITIONS OF THE TENDER

1. Tender will be submitted or drop in the drop box available in the purchase department in Two Bids in sealed cover super scribed with Tender No. “ _____ ” for “ _____ ” The tender should contain the technical bid and the commercial bid which would be received **on or before 06/08/2015** in the Purchase Department, TMH, at Parel, Mumbai – 400012 **up to 12.00 noon. Technical Bids will be opened on 06/08/2015 at 2.00 p.m. onwards** in the presence of the attending bidders. Time and date of opening of the Price Bid will be intimated only to the bidders who are technically *qualified after evaluation of the Technical Bid*.
2. **An Earnest Money Deposit of Rs.6,00,000/-** is to be paid at Cash counter either by cash or DD in favour of “Tata Memorial Hospital” payable at Parel, Mumbai – 12 and **Original EMD receipt should be enclosed in Technical Bid of the tender documents. The photocopy of the original EMD receipt must be kept with the vendor and to be** shown at the time of tender submission. The Bids received without paying the tender documents charges and EMD charges shall not be considered.
3. The technically suitable offers shall be shortlisted and the commercial bid will be opened of such technically successful bidders only.
4. The concept of lowest commercial offer will be accepted subject to techno suitability.
5. The successful bidder will have to enter into an Agreement for the contract of supply, installation, commissioning and maintenance of the equipment including the supply and availability of the spare parts.
6. Successful bidder will be issued with a Letter of Intent (which will be followed by a Purchase Order) if required and such bidder will be under the obligation to submit the Performance Guarantee for the stipulated period of warranty and the maintenance period by way of either deduction from the Invoice not exceeding to 10% or by way of submission of Bank Guarantee bond for the like amount.
7. The bidder will also be under obligation to submit the technical specifications & Compliance of the specified item not only in the form of hard copy but also on CD detailing on the left side components and their technical specifications in the prescribed format.
8. A complete product catalogue, literature/publication/user information paper should be submitted in the Technical Bid along with the design, drawing etc. including the weight, volume and size of the equipment.

9. The bidder may separately quote and submit for other variants including those which are working in progress and likely to be marketed in the next couple of years, if they satisfy the requirement for the specified item / equipment.
10. The bidder will also have to certify that the equipment proposed to be supplied is not obsolete and that no new variants are likely to be marketed in the next 2 years.
11. The bidder will have to submit the certificate of Disclosure stating that the Model has been supplied to the users with their details i.e. Name, Address and Tel. No. & E-Mail.
12. The bidder will be under obligation to provide training free of charge to the person/s deputed by the hospital for learning of operations and techniques and maintenance thereof in India or abroad as the case may be.
13. Compliance of National standards of the country of origin of the manufacturer should be certified by the bidder.
14. Literature/Certificate containing the information of the life of the equipment should also be submitted. This criteria is very important and to be noted as a special condition for the tender acceptance.
15. The replacement of defective parts during the warranty period shall be **sole** responsibility of the supplier and the Indian agent will be solely responsible for replacement at their cost including the down time liquidation damage, **customs duty, octroi if applicable** etc. be noted as a special condition of the tender.
16. Replacement of 10% of spare parts in a period of **first year** will amount to the supply of defective equipment and the Principal company/ Indian agent shall be under obligation to replace the entire equipment at their cost.
17. The Indian agent / supplier shall be under obligation to ensure that the delivery of the item / equipment shall be treated as completed only on installation of the equipment on site/place decided by the hospital and commissioning is done at the entire satisfaction of the authorized officer / user scientist. In case the equipment or the item is to be shifted from the place on which it was off-loaded to the site of installation & commissioning, it shall be the responsibility of the agency and no cost in this regard shall be payable by the hospital.
18. The principal supplier or their Indian agent shall be responsible for making the consumable / spares available throughout the life of the equipment at the prescribed discounted rate as may be mutually agreed by the user and denial or non-supply of required consumable / spares shall render the Indian agent liable for liquidated damages under the contract.

19. Technical strength of the bidder for providing supply, installation and commissioning and maintenance thereafter will be the one of the most important criteria for technical suitability.
20. The bidder has been authorized to inspect the site for installation of the equipment without payment of visiting fees to the Institute before submitting its tender, if found necessary, with prior permission.
21. The compliance report shall be properly filled up and duly signed.
22. Each and every page of the technical offer as well as the commercial offer to be submitted separately should be signed and sealed. No overwriting is permissible and such document having correction is liable to be rejected. However, cutting will be permissible on attestation by the authorized person.
23. If any dispute arises out of the transaction in any manner that shall be resolved by the sole arbitration which shall be appointed by the Director, TMH and in case such person is not acceptable to the supplier, Director-TMC shall be the final and sole arbitrator who shall undertake the exercise of arbitration to resolve the dispute and such award as may be given by Director-TMC shall be final and binding on both the parties.
24. The Indian supplier on behalf of its Principal supplier / manufacturer of foreign origin shall be under obligation to inform the user from time to time about the innovations / changes made by the manufacturing company in the technique or the program of software to be used in the equipment by way of advancement and will be free to suggest for adoption of the changes at the lowest expenditure as may be acceptable to the users.
25. The damages if occurred to the item / equipment during transit up to its installation and commissioning shall be taken care by the supplier / Indian agent either himself or through second party obligation by way of goods insurance to be arranged with a reputed goods insurance company preferably Indian company. In case an insurance policy taken from insurance company of foreign origin that shall be the responsibility of the supplier / agent and no obligation will be there on the part of the purchaser and every step whatever is required to be taken shall be initiated and taken by the agent. The vendor has to arrange **Insurance till installation and commissioning of the equipment.**
26. **Forfeiture of the EMD** : If for any reason whatsoever any bidder withdraws his bid at any time prior to expiry of the validity period or after issue of the Letter of intent /work Order, Purchase order, refuses to execute the work order/ Purchase order or furnish the Security deposit and Performance Guarantee for faithful Performance of the contract within the stipulated time, the amount of EMD is liable to be forfeited by TMH.

27. Those vendor who have paid Security deposit / Performance bank guarantee must be taken back by the vendor within 3 months of expiry period. If not collected within 3 months the expired Bank Guarantee shall be destroyed.

Refund of E.M.D.

- a) EMD of the successful tenderer shall be refunded after the security deposit as called for the contract is furnished.
b) EMD furnished by all unsuccessful tenderers will be returned as early as possible after the expiry date of validity of their offer but not later than 30 days of award of the contract.
28. If the tenderer is not capable of quoting particular item Tenderer should clearly mention in the Technical bid in the compliance report. For the cases where the compliance report the tenderer not mentioned anything then management is free to presume that it is inclusive of the cost quoted by the tenderer.

PART II COMMERCIAL BID

29. In the price bid tenderers should ensure to quote the prices in the prescribed form. **If a firm quotes "Nil" charges / consideration, the bid shall be treated as unresponsive and will not be considered. (as per Rule 160 (xiv) of General Financial Rules 2005 vide DAE letter No. 1/5(3)/2012-Budget/ 2483 dated February 20, 2014).**
30. The detailed price of the equipment should be quoted in Part II of the tender in separate envelope indicating :
- a) Ex-works cost of the entire equipment with 2 years of warranty and **essential** accessories and optional accessories separately.
 - b) F.O.B. cost (including handling, inland freight & documentation charges) of the entire equipment and **essential** accessories and optional accessories separately.
 - c) The freight & insurance charges (up to installation, commissioning and testing).
 - d) Total amount of the equipment on **CIF basis, DDU (Delivered Duty Unpaid), ACTREC, Kharghar, Navi Mumbai.**
 - e) The delivery period of the equipment and the time required for installation / commissioning of the equipment must be mentioned.
 - f) The tender of the offer would be **CIF/DDU (Delivered Duty Unpaid) – ACTREC, Kharghar, Navi Mumbai.**
 - g) as per the International Commercial Terms, applicable at present. All essential spares, consumables, labour and any other incidental costs required for delivering the equipment up to the site of installation and for the startup of the equipment must be included in the commercial bid.
 - h) It shall be the responsibility of the tenderer to arrange for customs clearance and delivery of the equipments at his own cost, risk and consequences. However, the customs duty, as applicable and paid will be reimbursed, at actual, on production of all relevant documents.
31. **Validity :** The tendered offer must remain valid at least for a period of **six months** from the date of the opening of the tender.

32. **Mode of Payment :** The mode of payment should be indicated clearly. In cases of indigenous supply in our Institute release of payment in Indian rupees within 30 days of successful installation and commissioning of the supplied equipment and in the case of imported items the payment is made through “**Unconfirmed Irrevocable Letter of credit**” **90% against original dispatch documents and balance 10% against installation and commissioning and submission of Bank Guarantee / “Sight Draft”** through nationalized bank of India, as the case may be.

33. **Warranty :**

a) **Warranty period and terms of warranty including accessories, details of preventive / periodic maintenance, frequency and task description must be specified.** Vendors are required to provide 02 years warranty **plus quote separately for 5 years CMC** after the warranty period. Tenders not confirming to this clause are liable to be rejected

Uptime Guarantee :

The supplier and/or its Indian agent will be required to give the guarantee towards the performance of the equipment during the warranty period and in case of comprehensive annual maintenance contract period for maintaining the equipment in good working condition for a period **of at least 300 days** out of a period of 365 days a year (i.e. 95% uptime) 24X7. **The ten hours non-functioning of the equipment or any part thereof will be considered as one day down time. Total 3000 hours in a year will be considered as Uptime guarantee. Working time is 8.00 a.m. to 6.00 p.m. on week days and 8.00 a.m. to 4.00 p.m. for Saturdays.** Essential period to shut down the installation entirely or partially shall also be included in the down time while calculating the 95% guaranteed uptime i.e. all features as per specifications in purchase order should be functional for uptime. **The supplier / agent shall be required to pay a penalty Rs.1500/- per hour excluding 150 hours permissible downtime.** If the number of days downtime in each period of 365 days is more than the downtime permissible (which is to be calculated as defined above), the delay for not bringing the equipment in functioning order in any way, directly or even partially will be attributable to the firm. The bidder should provide the details of preventive maintenance to be undertaken through the year. **Preventive maintenance to be done on holidays only. Preventive maintenance and breakdown will not be clubbed.** The bills should be raised every month and will be paid at the end of every month only.

34. **Spares parts :**

The supplier / Indian agent will be under obligation to provide the price list of all the spare parts required to be replaced after warranty period and should certify that the rates indicated in the price list shall be applicable for the period of **5 years** after the warranty period.

35. **Consumables :**

- a. Consumables as may be required for installation, commissioning, start up and trial runs shall be supplied by the supplier with the equipment without any extra charges.
- b. The price list of such consumables which shall be required for running of the equipment thereafter shall be submitted with validity for the period of 2 years warranty and **5 years** thereafter.

36. **Liquidated damages :** In event of failure to supply within the stipulated delivery period, the purchaser reserves the right to levy liquidated damages @ 2% per month or part thereof for the delayed supplies.

37. *Extension: Tender may be extended for a period of maximum 5 years depending upon performance of the tenderers and mutually agreed terms and conditions*

38. The amount / rate of taxes as may be levied should be indicated separately in the commercial offer.
39. The term "without charges or free of cost" will imply as providing goods or services to the purchaser at no extra charges/cost including tax liability thereon and that the Octroi exemption will not be provided.
40. The bidders having their warehouses/service centre and facilitation centre nearby will be desirable and advantageous for attending the calls to reduce the down-time.

The bid should also include the following:

PAN No., Income Tax details.

Profit & Loss a/c & Balance Sheet of the company for 03 years

Factory License / Shops & Establishment License. Complete Literature of the Product offered.

Latest Letter of Authority from the manufacturer if the supplier is dealer or agent of the firm.

Vendor Capability Proforma duly filled in.

Declaration from foreign agency whether they have a Permanent Establishment or dependent agent in India or not.

TRC (Tax Residential Certificate) of foreign party (Principals)

PAN No. of the foreign agency

Certificate of country of origin of the goods and services offered, to be confirmed by a certificate of origin at the time of shipment.

Special General terms and conditions :

1. To arrive at L1 vendor - prices of the technically shortlisted offers plus Warranty plus CMC charges for **5 years** and subtract buyback charges (if any) to arrive at total cost of the equipment for **7 years**. **Exchange rate** will be taken at the beginning of the month of opening of financial bids.
2. Buyback price (**if any**) is also taken into account while calculating L1. Buyback price should be quoted separately so that in case of a decision not to buyback any of them the same can be effected. TMC reserves the right to accept buyback for all or any of the existing equipments.
3. Network (**if any**) – The requirement of network facility is different for every equipment. Please attach the separate annexure as per the requirement of installation site and vendors to visit the site before submission of tender documents. We need open network facility that has free talk with all available machines.
4. **Please quote all the models including state of the art. Bidder not quoting their high end model shall be rejected.**

5. TMC reserves the right to purchase all OR any of the quantities tendered.
6. Delivery site :- Stores Dept, Advanced Centre for Treatment Research and Education in Cancer (ACTREC), Kharghar, Navi Mumbai.
7. Conditional & incomplete offers will not be accepted.
8. Offers with conditions / ambiguity shall be liable to be rejected.
9. Rules and regulations of TMC will be the part of contract.
10. Tenderers having a services centre locally will be preferred.
11. The tenderer /contractor/company should furnish along with tender an affidavit duly notarized on Non judicial stamp paper of Rs.100/- affirming as under:
 - a) That the firm or any of its Directors/ partner / proprietor / Agent, is never blacklisted/penalized/defaulted/disqualified by any government institution/ Hospital or Court of law or any Regulatory Authority within last 5 years or that no such action is pending or in process within last 5 years.

N.B. The affidavit must be as per the details mentioned above. Any changes in the text matter is not accepted and TMH reserves the right to reject such offers.
12. Tenders/ offers with conditions like discount / rebate / waiving off some charges etc. subject to some condition will not be considered.

Certified that I have gone through the above stated general as well as special terms and conditions of the tender and taken note of them for compliance in toto.

Signature

Date :

Name of authorized person for bidder with seal

To be printed & executed on Letter head of the principal supplier/manufacturer of the equipment of foreign origin

LETTER OF AUTHORIZATION

I, Mr. _____ Chairman / Managing Director / President / Vice-President /
General Manager hereby certify and declare that
M/s. _____ having its registered office at
_____ is an organization dealing with
the manufacturing and assembling of the equipment _____ which is
meant for scientific use for research/diagnostic/treatment and having business operations in India.

It is also certified that our representation and operations in India is done & executed by
M/s. _____ which is a organization constituted under the
provisions of _____ and having their registered office at
_____ who has been fully authorized by us to act as our
representative in whole or part of India to deal, undertake, participate in the business proceedings,
quote rate for supply, installation, testing and commissioning, after sales services of our products /
equipments and their spare parts together with consumables and procure purchase orders to pass to us
on such rates and conditions as may be negotiated by them for and on behalf of us.

The Indian agent M/s. _____ has also been authorized to provide
after sales services, supply spare parts and consumables on the authorized rates as indicated in the price
list of the company for the period of the currency of warranty and annual maintenance contract
thereafter for a period of 5 years. They have also been authorized to negotiate the rate for allowing
special discount to the hospital.

Signature

Name of authorized person for bidder with seal

Date :

To be printed & executed on Letter head of the supplier company / Indian agent

UNDERTAKING

To,

The Director,

1. I, the undersignatory hereby undertake to supply, install and erect, testing & commission and maintenance of the equipment namely _____ for and on behalf of bidder on agreed terms and conditions as have been stipulated and mentioned in the Purchase order on acceptance of my offer for the above equipment / item.
2. I, the undersigned also hereby undertake to assure and promise to provide the spare parts within reasonable time for operation of the aforesaid equipment without any charge during the warranty period of 2 years and thereafter I will make available all the spare parts and consumables on the agreed price during the period of annual maintenance contract at least for the period of 5 years from the date of completion of the warranty period at the negotiated rate allowing discount on the price list of the company, authenticated copy of which will be submitted for your record.
3. Further also, I undertake to assure and promise to provide technical operational training to the scientific and technical staff members of the user Institute without any charge after commissioning of the equipment and condition thereof. In case training experts are not available in India the necessary operational training not exceeding to one week shall be arranged by the manufacturing company of the equipment in the manufacturing / assembling unit of the equipment in the foreign country of origin.

Signature

Name of authorized person for bidder with seal

Date :

To be printed & executed on Letter head of the supplier company / Indian agent

Schedule of disclosure of existing customers to whom supply of equipment / service made available in India

CERTIFICATE

This is to certify that M/s. _____ having manufacturing factory / unit at _____ and having registered office at _____ is a company registered and incorporated company under the Law of the land of _____, is our the principal company manufacturing the equipment namely _____. The said equipment has been supplied, installed and successfully commissioned with the users as are listed with their addresses in annexure hereto.

This is also to certify that we have not supplied above named equipment to any of the users in India at the cost less than the price quoted by us to Director, TMH-TMC, within the period of last six months.

Signature

Name of authorized person for bidder with seal

Date :

**TATA MEMORIAL HOSPITAL
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DR ERNEST BORGES MARG
PAREL, MUMBAI 400 012**

COMMERCIAL OFFER / PRICE BID

Name of the equipment:

Identification of Lowest Commercial Bid for Digital Mammography system

The method which will be adopted to identify the lowest commercial bid will be involving the following:-

- a. Bid will be assessed based on Total cost to institution for a period of 7 years (cost of procurement of the entire system with essential accessories and software, start up kits, and Hardware and Software upgrades during warranty and CMC period + 2 years warranty + 5 years CMC). It is expected from the vendor to quote all the below mentioned parameters separately or indicate if included in the cost of equipment.
- b. For foreign currency quote CIF cost of the equipment with standard & Essential accessories CIF value (converted in INR with the latest exchange rate available (as declared by Customs exchange) on the date of opening of financial bids) + Clearance charges + Bank charges. For quotes in INR cost after tax without octroi will be considered.
- c. Cost of optional accessories will be added if vendor has quoted an essential or a Standard item in the tender specification as optional.
- d. Cost of 2 years warranty (if any vendor has shown it separately in the price bid and not included in the equipment cost). If any vendor has quoted only one year warranty, then the CMC cost of the second year will be added for calculation.
- e. Any other costs levied like vendor service charge /transport charge / delivery charges / Insurance / Installation charges etc if shown separately will be included. If not quoted separately, these costs will be considered as included in the equipment cost.
- f. CMC charges from 3rd year to 7th year post warranty. If the vendor has failed to quote the CMC charges for above mentioned period, the bid will be disqualified.

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COMMERCIAL OFFER / PRICE BID

Name of the equipment :

Name of the item/equipment/ service (complete in all respect i.e. Basic equipment with necessary accessories and consumables) : _____

Sr. No.	Particulars	Amount
1.	Ex-works cost of the complete item with 2 years of warranty	
2.	Add : Inland handling, Packing and forwarding charges upto the Port of shipment/boarding	
3.	Total FOB cost	
4.	Freight charges with mode of transport from manufacturer's godown to place of installation if any	
5.	Insurance charges covering all risk in transit from manufacturer's godown to place of installation	
6.	Total CIF value / cost	
7.	Cost of optional accessories (if any) to be quoted separately.	
8.	Shifting charges from the place of off-loading on the other place to the place of installation, if any	

9.	Unpacking, Installation, testing & Commissioning charges – startup , trial etc, if any	
10.	Comprehensive Annual Maintenance charges for the period of 5 years payable periodically (in Indian Rupees) after warranty. (The vendor to mention exclusion if any).	
11.	Percentage of discount offered on the price / cost of the spare parts – optional accessories during the warranty and maintenance period of 7 years. (enclose company price list duly signed and attested)	
12.	Percentage of discount offered on the price / cost of the consumables to be supplied during the warranty and maintenance period of 7 years. (enclose company price list duly signed and attested)	
13.	Buy Back (if applicable)	
14.	Specify other charges, if any	

Certified that the above information is correct & true to the best of my knowledge and belief. In case any information is legal suppressed, and /or found false and incorrect, the under signatory will be personally responsible for the consequences, and that the tender is liable to be rejected summarily without assigning any reason.

Signature

Name of authorized person for bidder with seal

Date :